# Statistics Web Form Fields with Instructions

## Contact

#### **Church Information**

Contact WELS Ministry of Christian Giving if any of this information needs to be updated.

You are submitting statistics for: [Church name and address auto-filled for review]

Year organized: [auto-filled for review]

Number of pastors when fully staffed: [auto-filled for review]

This number represents your current pastors as well as any vacant and/or budgeted positions. (Submitted by your church through the **Members** tab of the statistics form in previous years, it is being displayed here for enhanced attention before the field is moved to the Church Information form.)

Pastors as of 12/31/2018: [auto-filled for review]

### **Submitter Information**

Please tell us about the person filling out this form (in case we have questions about an entry). Note that the Phone field is limited to 15 characters.

Name:		
Phone:		
E-mail:		
Confirm e-mail:		

### Members

## **Communicant Membership**

Confirmations – children:

Confirmations – adult:

Those who have completed a full course of instruction (includes previously confirmed non-WELS Lutherans).

Received by profession of faith:

Previously confirmed Lutherans who are received into membership with little or no extra instruction.

Transferred from sister congregations:

Total communicants gained: [tallied by the form]

Deaths (communicant members only):

Report deaths of communicant members only, including those who were buried elsewhere by another pastor.

Transferred to sister congregations:

Joined other Christian churches:

#### Removals:

Removals and excommunications. Also include those who request to be removed with no intention of joining another Christian church.

Total communicants lost: [tallied by the form]

Communicant members at the end of 2017: [auto-filled by the form]

The communicant figure your congregation reported for the previous Statistical Report is prefilled here. (If not pre-populated, please fill in the **Communicant members override** field.)

Net gain or loss of communicants (total communicants gained minus total communicants lost): [tallied by the form]

Communicant members at the end of 2018: [tallied by the form]

Communicant member override:

Only enter the correct communicant membership total for 2018 if one of the following applies:

- 1. Congregational statistics were not submitted last year (**Communicant members at the end of 2017** field is blank) OR
- 2. Total number for **Communicant members at the end of 2018** is incorrect.

## **Other Membership Statistics**

Baptized members at the end of 2018:

Report members of all ages. Include only baptized members who are under your spiritual care and are not counted as members in another congregation.

A red Low validation error means that a number for **Baptized members** should be the same or larger than the number for **Communicant members** displayed above.

Average weekly worship attendance:

Include all weekly worship services except special seasonal services such as Lent, Advent, Good Friday, Thanksgiving, etc.

Baptisms – children:

Baptisms – adult:

#### Marriages:

Report those marriages conducted under the name of your congregation (marriages coordinated and conducted under the supervision of your congregation's pastor(s), including services held offsite or where a guest pastor preached or officiated).

#### **Burials:**

Report all burials, members and non-members.

Total children (ages 5-13) in congregation:

## Education

#### **Bible Class**

Average weekly adult Bible class attendance:

These figures should be weekly attendance averages for all Bible classes, including Bible information classes. (If there is no separate teen class, include teens under **adult**.)

Average weekly teen Bible class attendance:

These figures should be weekly attendance averages for all Bible classes, including Bible information classes. (If there is no separate teen class, include teens under **adult.**)

#### **Sunday School**

Average weekly attendance:

Number of teachers conducting class on a typical Sunday:

### **Vacation Bible School**

Average attendance per day:

Number of teachers conducting class on a typical day:

### **Lutheran Elementary School**

Male elementary teachers:

Include only teachers of grades K-8 whose salaries are paid by your congregation.

Female elementary teachers:

Include only teachers of grades K-8 whose salaries are paid by your congregation.

## **WELS Secondary and Post-Secondary Schools**

Members attending ministerial education schools:

Members attending LPS (Watertown), MLS (Saginaw), MLC (New Ulm), or WLS (Mequon).

Members attending WELS area Lutheran high schools:

## **Cultural Info**

## Languages Used in Worship

What languages other than English are used in public worship services (including Signed): [choose from list]

## **Nationality of Members**

To your knowledge, what countries of origin other than the U.S. are represented in your church? [choose from list]

### **Languages Used by Members**

To your knowledge, what languages other than English are spoken in your member homes? [choose from list]

# **Nationality of Community**

To your knowledge, what countries of origin other than the U.S. are represented in your community/area of ministry? [choose from list]

## **Finances**

## **Offerings That Support Gospel Ministry**

Offerings received for use in local ministry:

Of the gifts the congregation received, this is the amount designated for use in the congregation's local ministry.

Please include gifts, memorials, bequests, which may be undesignated (e.g., for general operations) or designated (e.g., for capital projects, endowment funds managed by the church [not by WELS Foundation], etc.).

Please exclude non-gift income such as school tuition/fees, ticket sales, investment income, synod subsidy, receipts from sale/rent of property used or owned by church.

Remember to also exclude the amounts that appear as separate totals on this page (offerings sent to parasynodicals and CMO and Other offerings sent to WELS).

## Offerings sent to parasynodical organizations:

These are gifts the congregation gave to additional church-related charitable organizations. Examples include area Lutheran high schools, mission organizations, camps, foundations, etc.

## Congregation Mission Offerings (CMO) sent to WELS: WELS provides

Of the gifts received by the congregation, this is the amount the church gave toward its annual CMO commitments to WELS.

## Other offerings sent to WELS: WELS provides

These are gifts the church and its sub-organizations sent to WELS, WELS Foundation, or the synod's four ministerial education schools for purposes other than CMO.

Examples of sub-organizations: Sunday school, women's group, Lutheran elementary school, etc.

Examples of non-CMO designations: WELS World or Home Missions, WELS Mission and Ministry, WELS Christian Aid and Relief, WLS Scholarship Fund, MLC Operating Endowment Fund, a named endowment fund manage by the WELS Foundation, etc.

Total offerings: WELS calculates

## **Capital Projects and Indebtedness**

Total spent on capital projects during the past calendar year:

Money spent on completing capital projects like new construction, purchase of real estate, church roof, heating systems, etc.

## Total capital indebtedness of congregation:

Use total as of the close of 2018. Do not include any operating deficit.

## Submit